

**Chester Area School - #39-1  
Board of Education Official Minutes  
September 12, 2016**

The annual meeting of the Board of Education – Chester Area School District # 39-1 was held on September 12, 2016, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Bunkers, Goodale, Hansen, Hass, Nelson, Park, and Reiff. Absent: None. Also present were the following: Heath Larson, Superintendent; Kristi Lewis, Business Manager, Julie Eppard, MS/HS Principal, Eric Knight, Elem Principal. Guests: None

The meeting was called to order by President, Todd Nelson.

**Action #33:** Motion by Goodale, seconded by Hass to approve the agenda. Motion carried.

The minutes of the August 8, 2016 and August 29, 2016 board meetings were read.

**Action #34:** Motion by Hansen, seconded by Reiff to approve the minutes as written. Motion carried.

Bunkers joined the meeting at 5:33 p.m.

		<u>August Financial Report</u>						
Beginning Balance		GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
8/1/16	Checking	197,752.32	112,756.81	(25,689.70)	(7,048.84)	187.69	5,242.29	11,011.98
	Savings	818,108.78	408,456.04	213,974.53	25,834.21	74,020.29	62,821.84	29,028.00
	MMII Savings	336,763.00	271,365.59			405,700.00		
	<b>Total Bank Balance</b>	<b>1,352,624.10</b>	<b>792,578.44</b>	<b>188,284.83</b>	<b>18,785.37</b>	<b>479,907.98</b>	<b>68,064.13</b>	<b>40,039.98</b>
	Receipts							
	Taxes	5,579.37	4,883.73	2,293.69	488.34			
	<b>Total Local</b>	<b>49,799.86</b>	<b>5,455.18</b>	<b>2,436.69</b>	<b>488.34</b>	<b>112.66</b>	<b>16,670.10</b>	<b>4,940.00</b>
	County Apportionment	2,424.08						
	<b>Total Intermediate</b>	<b>2,424.08</b>						
	State of SD-State Aid	161,171.00		3,334.00				
	<b>Total State</b>	<b>161,171.00</b>		<b>3,334.00</b>				
	<b>Total Federal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
	<b>Grand Total Receipts</b>	<b>213,394.94</b>	<b>5,455.18</b>	<b>5,770.69</b>	<b>488.34</b>	<b>112.66</b>	<b>16,670.10</b>	<b>4,940.00</b>
8/10/16	August Expenditures	182,961.71	145,961.86	16,105.38			1,946.80	5,894.84
8/18/16	August Payroll	193,338.72		44,232.13	5,452.61		5,740.85	2,000.27
	Balance							
	Checking	204,280.31	157,794.95	(64,027.21)	(12,501.45)	187.69	5,554.64	11,544.87
	Savings	648,360.93	222,839.77	197,745.22	26,322.55	74,020.29	71,449.94	25,396.00
	MMII Savings	336,853.68	271,437.04			405,812.66		
8/31/16	<b>Total Bank Balance</b>	<b>1,189,494.92</b>	<b>652,071.76</b>	<b>133,718.01</b>	<b>13,821.10</b>	<b>480,020.64</b>	<b>77,004.58</b>	<b>36,940.87</b>

**Action #35:** Motion by Bunkers, seconded by Hansen to approve the August financial report, revenue and expenditure reports and the trust & agency reports. Motion carried.

**Action #36:** Motion by Bunkers, seconded by Hass to approve the September expenditures. Motion carried.

HB 1214 Disclosures: None at this time.

Business Manager: Kristi Lewis discussed the 2016-2017 budget.

**Action #37:** Motion by Hansen, seconded by Reiff. Let it be resolved, that the School Board of the Chester Area School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2016 through June 30, 2017. The adopted Annual budget levy requests are as follows:

**TAX LEVY REQUEST**

General Fund	AG	\$1.568 per \$1,000 of valuation
	OO	\$3.687/per \$1,000 of valuation
	Other	\$7.630 per \$1,000 of valuation

Capital Outlay  
Special Ed Fund

\$917,060.00  
\$1.505 per \$1,000 of valuation

**CHESTER AREA SCHOOL DISTRICT NO. 39-1**  
**2016-2017 Budget and Means of Finance**

Appropriations:	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Other Enterprise Fund
<b>1000 Instruction:</b>						
1100 Regular Programs						
1110 Elementary Programs	\$861,092.00	\$48,000.00		\$0.00		
1120 Middle/Junior High Programs	\$291,450.00	\$10,000.00		\$0.00		
1130 High School Programs	\$1,110,885.00	\$159,500.00		\$46,697.00		
1140 Preschool Programs						\$30,200.00
1200 Special Programs			\$470,230.00			
1270 Programs for Educationally Deprived (Title I)	\$36,750.00					
<b>Total Instruction</b>	<b>\$2,300,177.00</b>	<b>\$217,500.00</b>	<b>\$470,230.00</b>	<b>\$46,697.00</b>		<b>\$30,200.00</b>
<b>2000 Support Services:</b>						
2100 Support Services -- Students:						
2120 Guidance Services	\$67,657.00					
2140 Psychological Services			\$13,000.00			
2150 Speech Pathology Services			\$75,360.00			
2170 Student Therapy Services			\$235,730.00			
2200 Support Services -- Instructional Staff:						
2210 Improvement of Instructional Services	\$2,835.00		\$200.00			
2219 Perkins	\$2,102.00					
2220 Educational Media Services	\$153,054.00	\$4,800.00				
2300 Support Services -- General Administration:						
2310 Board of Education Services	\$171,585.00					
2320 Executive Administration Services	\$146,240.00					
2400 Support Services -- School Administration:						
2410 Office of the Principal Services	\$223,660.00					
2490 Other Support Services -- School Admin	\$1,500.00					
2500 Support Services-- Business:						
2520 Fiscal Services	\$238,451.00	\$43,000.00				
2530 Facilities Acquisition and Construction Serv		\$50,000.00				
2540 Operation and Maintenance of Plant Serv	\$356,530.00	\$97,488.00				

2550 Student Transportation Services	\$144,625.00	\$85,000.00				
2560 Food Services		\$8,000.00			\$186,000.00	
<b>Total Support Services</b>	<b>\$1,508,239.00</b>	<b>\$288,288.00</b>	<b>\$324,290.00</b>		<b>\$186,000.00</b>	
<b>2700 Support Services - Special Education:</b>						
2710 Special Education Administrative Costs			\$17,750.00			
2730 Special Education Transportation Costs			\$8,810.00			
<b>Total Support Services</b>			<b>\$26,560.00</b>			
3000 Community Services:						
3900 Other Community Services						\$5,000.00
<b>Total Community Services</b>						<b>\$5,000.00</b>
5000 Debt Service		<b>\$104,520.00</b>				
6000 Cocurricular Activities						
6100 Male Cocurricular Activities	\$34,693.00	\$20,000.00				
6200 Female Cocurricular Activities	\$34,101.00	\$8,000.00				
6500 Transportation for Cocurricular Activities						
6900 Combined Cocurricular Activities	\$84,894.00	\$8,000.00				
<b>Total Cocurricular Activities</b>	<b>\$153,688.00</b>	<b>\$36,000.00</b>				
7000 Contingencies	<b>\$26,800.00</b>					
8000 Other Uses						
8100 Other Financing Uses	\$13,090.00	\$294,800.00				\$13,090.00
<b>Total Appropriations</b>	<b>\$4,001,994.00</b>	<b>\$941,108.00</b>	<b>\$821,080.00</b>	<b>\$46,697.00</b>	<b>\$186,000.00</b>	<b>\$48,290.00</b>
	General Fund	Capital Outlay Fund	Special Education Fund	Pension Fund	Food Service Fund	Other Enterprise Fund

Actual and Estimated Revenue:

1000 Revenue from Local Sources						
1100 Taxes						
1110 Ad Valorem Taxes	\$1,081,455.00	\$917,060.00	\$379,072.00	\$45,537.00		
1120 Prior Year's Taxes	\$7,000.00	\$7,000.00	\$5,500.00	\$1,000.00		
1130 Tax Deed Revenue						
1140 Gross Receipts Taxes	\$173,000.00					
1190 Penalties and Interest on Taxes	\$3,000.00	\$5,000.00		\$160.00		

Finance:

Total Taxes	<b>\$1,264,455.00</b>	<b>\$929,060.00</b>	<b>\$384,572.00</b>	<b>\$46,697.00</b>
1200 Revenue from Local Governmental Units Other Than LEAs				
1210 Revenue in Lieu of Taxes				
1300 Tuition and Fees				
1310 Regular Day School Tuition	\$22,000.00			\$35,200.00
Total Tuition and Fees	<b>\$22,000.00</b>			<b>\$35,200.00</b>
1500 Earnings on Investments and Deposits				
1510 Investment Earnings	<b>\$2,500.00</b>	<b>\$600.00</b>		
1600 Food Service				
1610 Sales to Pupils				\$108,000.00
1620 Sales to Adults				\$12,000.00
1660 Other Sales				\$1,000.00
1690 Miscellaneous Revenue from Other Sources				
Total Food Service				<b>\$121,000.00</b>
1700 Cocurricular Activities				
1710 Admissions	\$22,300.00			
1740 Rentals				
1790 Other	\$7,000.00			
Total Cocurricular Activities	<b>\$29,300.00</b>			
1800 Post Secondary				
1900 Other Revenue from Local Sources				
1940 Service Provided Other LEAs			\$188,250.00	
1970 Charges for Services	\$3,500.00		\$2,800.00	
1990 Other	\$8,000.00	\$11,448.00		
Total Other Revenue from Local Sources	<b>\$11,500.00</b>	<b>\$11,448.00</b>	<b>\$191,050.00</b>	
Total Revenue from Local Sources	<b>\$1,329,755.00</b>	<b>\$941,108.00</b>	<b>\$575,622.00</b>	
2000 Revenue from Intermediate Sources				
2100 County Sources				
2110 County Apportionment	\$30,000.00			
Total County Sources	<b>\$30,000.00</b>			
2900 Other			\$2,400.00	
Total Revenue from Intermediate Sources			<b>\$2,400.00</b>	

3000 Revenue from State Sources						
3100 Grants-in-Aid						
3110 Unrestricted Grants	\$2,086,356.00					
3120 Restricted Grants	\$2,000.00		\$134,117.00			
Total Grants in Aid	<b>\$2,088,356.00</b>		<b>\$134,117.00</b>			
Total Revenue from State Sources	<b>\$2,088,356.00</b>		<b>\$134,117.00</b>			
4000 Revenue from Federal Sources						
4100 Grants-in-Aid						
4130 Unrestricted Grants Received from						
Federal Government Through an						
Intermediate Sources	\$2,500.00					
4150 Restricted Grants Received from						
Federal Government Through the State						
	\$49,484.00		\$108,941.00			
Total Grants-in-Aid						
4800 Food Service Assistance					\$65,000.00	
4900 Other Federal Revenue	\$44,000.00					
Total Revenue from Federal Sources	<b>\$95,984.00</b>		<b>\$108,941.00</b>		<b>\$65,000.00</b>	
5000 Other Sources						
5110 Transfers In	\$294,800.00					
5150 Carry Over	\$163,099.00					
5160 Other						\$13,090.00
Total Other Financing Sources	<b>\$457,899.00</b>					
Total Means of Finance	<b>\$4,001,994.00</b>	<b>\$941,108.00</b>	<b>\$821,080.00</b>	<b>\$46,697.00</b>	<b>\$186,000.00</b>	<b>\$48,290.00</b>
<b>Total Budget All Funds \$6,045,169.00</b>						

Elementary Principals Report – Eric Knight discussed fall enrollment numbers and school improvement committee.

Middle/High School Principals Report – Eppard discussed fall enrollment numbers and fall activities.

Park joined the meeting at 5:55 p.m.

Superintendent Report: Mr. Larson presented 10 applications for open enrollment.

**Action #38:** Motion by Bunkers, seconded by Park to approve ten applications for open enrollment. Motion carried.

Larson discussed online learning enrollment and the upcoming Lake Area Band Festival on October 7<sup>th</sup>.

**Action #39:** Motion by Park, seconded by Hansen to adjourn the meeting at 6:05 p.m. Motion carried.

The next school board meeting will be held on October 10, 2016 at 5:30 pm.

Kristi Lewis  
Business Manager

Todd Nelson  
President