

**Chester Area School - #39-1**  
**Board of Education Official Minutes**  
**May 14, 2018**

The regular meeting of the Board of Education – Chester Area School District # 39-1 was held on May 14, 2018 at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Goodale, Hansen, Hass, Meyer, Nelson, Park and Reiff. Absent: None. Also present were the following: Heath Larson, Superintendent; Kristi Lewis, Business Manager, Julie Eppard, MS/HS Principal, Amy Johnson, Elem Principal. Guests: Leon Gerry.

The meeting was called to order by President, Todd Nelson.

**Action #109:** Motion by Goodale, seconded by Park to approve the agenda with additions. Motion carried.

The minutes of the April 9, 2018 and May 2, 2018 meetings were read.

**Action #110:** Motion by Park, seconded by Hass to approve the minutes as written. Motion carried.

		<u>April Financial Report</u>						
Beginning Balance		GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
4/1/18	Checking	235,469.26	25,064.34	35,170.46	0.00	187.69	20,009.25	9,138.52
	Savings	503,240.48	847,009.46	80,525.32	167.81	74,020.29	78,899.89	11,970.00
	MMII Savings	338,557.44	272,765.48			407,919.76		
	Total Bank Balance	1,077,267.18	1,144,839.28	115,695.78	167.81	482,127.74	98,909.14	21,108.52
	Receipts							
	Taxes	71,501.65	60,024.52	31,225.98	379.97			
	Total Local	71,828.64	60,624.67	76,618.25	379.97	109.91	12,743.24	6,445.00
	County Apportionment	1,930.50						
	Total Intermediate	1,930.50						
	Total State	173,938.00						
	Total Federal	0.00	0.00	0.00			4,920.18	
	Grand Total Receipts	247,697.14	60,624.67	76,618.25	379.97	109.91	17,663.42	6,445.00
4/10/18	April Expenditures	110,288.99	33,596.53	21,841.63			10,052.49	563.71
4/20/18	April Payroll	221,353.38		39,877.84			6,638.30	2,470.05
	Balance							
	Checking	236,658.83	25,467.81	35,450.99	0.00	187.69	21,318.46	9,204.76
	Savings	417,552.08	873,564.43	95,143.57	547.78	74,020.29	78,563.31	15,315.00
	MMII Savings	338,645.91	272,835.18			408,029.67		
4/30/18	Total Bank Balance	992,856.82	1,171,867.42	130,594.56	547.78	482,237.65	99,881.77	24,519.76

**Action #111:** Motion by Goodale, seconded by Park to approve the April financial report, revenue and expenditure reports and the trust & agency reports. Motion carried.

**Action #112:** Motion by Hansen, seconded by Reiff to approve the April expenditures. Motion carried.

Conflict of Interest Disclosures: No disclosures presented.

The board discussed the Early Retirement Policy for Administrators.

**Action #113:** Motion by Reiff, seconded by Goodale to amend the Early Retirement for Administrators to read Effective on 5/14/2018, one administrator will be eligible for early retirement and to change the application date to January 1<sup>st</sup>. Motion carried.

Business Manager: Kristi Lewis presented the preliminary FY2019 budget, and presented all employee contracts for approval. Lewis also discussed the appointment of the election board, set election board pay and designate the polling place.

**Action #114:** Motion by Hass, seconded by Goodale to approve all employee contracts for FY19. Motion carried.

**Action #115:** Motion by Meyer, seconded by Reiff, to appoint Susan Aldrich, Jan Hohwieler and Emily Siemonsma as the election officials for the June 19, 2018 school board election, set pay at \$200, and designate Chester Area School as the voting place. Motion carried.

Elementary Principals Report – Amy Johnson discussed year end activities.

Middle/High School Principals Report – Julie Eppard discussed 2018-2019 course additions, and gave an update on extra-curricular activities.

Hass and Goodale left the meeting at 6:04 p.m.

Superintendent Report: Mr. Larson presented SDHSAA amendment and official election ballot.

**Action #116:** Motion by Park, seconded by Reiff to vote yes on Amendment 1, and to cast ballot for Jerry Rasmussen, Paul Turman and Paul Nepodal as representatives on the SDHSAA. Motion carried.

Janet Park gave an update on Prairie Lakes Cooperative.

Larson presented the resignations of Ben Schultz – 4<sup>th</sup> grade teacher and Jenn Peterson, SPED Paraprofessional.

**Action #117:** Motion by Hansen, seconded by Meyer to accept the resignations for Ben Schultz and Jenn Peterson. Motion carried.

**Action #118:** Motion by Reiff, seconded by Meyer to adjourn the meeting at 6:34 p.m. Motion carried.

The next school board meeting will be held on June 11, 2018 at 5:30 pm.

Kristi Lewis  
Business Manager