

Chester Area School - #39-1
Board of Education Official Minutes
July 14, 2014

The annual meeting of the Board of Education – Chester Area School District # 39-1 was held on July 14, 2014, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Bunkers, Goodale, Meyer, Nelson, Park, Scott, and Van Liere. Absent: None. Also present were the following: Heath Larson, Superintendent; Eric Knight, Elementary Principal, Kristi Lewis, Business Manager. Guests: Kim Hansen, Jane Utecht.

The meeting was called to order by President, Pat Scott.

Action #1: Motion by Goodale, seconded by Nelson to approve the agenda. Motion carried.

The minutes of the June 9, 2014 meeting were read.

Action #2: Motion by Park, seconded by Van Liere to approve the minutes as written. Motion carried.

Bunkers joined the meeting at 5:35 p.m.

June Financial Report

Beginning Balance	GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
Checking	4,802.30	47,765.54	(36,865.75)	(5,112.14)	189.69	378.96	6,172.95
Savings	715,474.30	215,160.25	(40,387.94)	27,119.75	74,018.95	33,167.41	32,734.50
MMII Savings	334,814.14	269,830.16			403,278.75		
Total Bank Balance	1,055,090.74	328,278.77	(77,253.69)	22,007.61	477,487.39	33,546.37	38,907.45
Receipts							
Taxes	160,619.82	93,981.11	49,983.54	9,403.99	0.00		
Total Local	173,609.64	95,169.48	50,498.54	9,403.99	87.75	1,205.46	540.00
County Apportionment	1,594.03						
Total Intermediate	1,594.03						
Total State	133,529.00		4,446.00				
Total Federal	19,645.00		41,501.00			6,407.41	
Grand Total Receipts	328,377.67	95,169.48	137,946.54	9,403.99	87.75	7,612.87	540.00
June Expenditures	77,694.17	145,959.11	26,008.69			5,069.25	4,614.76
June Payroll	188,399.48		45,390.93	4,796.81		5,462.06	420.27
Balance							
Checking	76,709.50	106,806.43	(78,765.37)	(9,908.95)	189.69	5,347.65	6,137.92
Savings	705,598.08	105,274.09	26,557.60	36,523.74	74,018.95	25,280.28	28,274.50
MMII Savings	334,884.76	269,885.80			403,366.50		
Total Bank Balance	1,117,192.34	481,966.32	(52,207.77)	26,614.79	477,575.14	30,627.93	34,412.42

Action #3: Motion by Meyer, seconded by Nelson to approve the June financial report, revenue and expenditure reports and the trust & agency reports. Motion carried.

Action #4: Motion by Van Liere, seconded by Park to approve the FY 2014 year end and July Expenditures. Motion carried.

Action #5: Motion by Park, seconded by Bunkers to transfer the following line items in the 2013-2014. Motion carried.

Transfers for FY 2013-2014

General Fund		Debit	Credit
From:	10 7000 000 690 Contingency	\$24,650.00	
Total:		\$24,650.00	
To:	10 1111 000 120 Elem Substitutes		\$2,000.00
	10 1140 000 410 Preschool Supplies		\$150.00
	10 2311 000 334 Board of Education Dues & Fees		\$250.00
	10 02329 000 313 Multi Service Coop		\$150.00
	10 2549 000 323 Operation Repairs/Maint.		\$18,500.00
	10 6100 000 410 Football Supplies		\$500.00

10 6202 000 120	Girls BB Workers	\$2,100.00
10 6902 000 334	AD Travel	\$1,000.00
		<u>\$24,650.00</u>

Action #6: Motion by Van Liere, seconded by Bunkers to adjourn at 5:44 p.m. and to reconvene. Motion carried.

Van Liere left the meeting at 5:44 p.m.

Superintendent Larson called the first meeting of the new school year to order. The following board members were present: Bunkers, Hansen, Goodale, Meyer, Nelson, Park, and Scott.. Absent: None. Also present were Larson, Superintendent; Kristi Lewis, Business Manager; Julie Eppard, MS/HS Principal, Eric Knight, Elementary Principal. Guests: Jane Utecht.

The Oath of Office was administered by Business Manager Kristi Lewis to Kim Hansen for a three year term.

Mr. Larson opened the nominations for election of officers of the Board of Education for the 2014-2015 school year.

Action #7: Motion by Bunkers, seconded by Nelson to nominate Pat Scott as chairman, and that nominations cease and a unanimous ballot is cast for Pat Scott. Motion carried.

Pat Scott was declared chairman of the board for the 2014-2015 school year.

Scott assumed the duties of chair.

Scott asked for nominations for vice chairman. .

Action #8: Motion by Nelson, seconded by Park to nominate Jennifer Bunkers for Vice Chairman and that nominations cease and an unanimous ballot is cast for Jennifer Bunkers. Motion carried.

Jennifer Bunkers was declared vice-chairman of the board for the 2014-2015 school year.

Chairman Scott appointed the following committees for the 2014-2015 school year.

Negotiations – Certified: Goodale, Nelson, Scott.

Prairie Lakes Education Cooperative Representative: Park.

Buildings & Grounds: Bunkers, Hansen, Meyer.

Action #9: Motion by Nelson, seconded by Bunkers to set the regular board meetings on the second Monday of each month at 5:30 p.m. in the Library of the Chester Area School Building; appoint Kristi Lewis as Business Manager to handle all school accounts including General, Capital Outlay, Capitol Projects, Special Education, Pension Fund, Bond Redemption, School Lunch and Trust & Agency; designate Wells Fargo, First Bank & Trust, Great Western Bank, Home Federal, US Bank and South Dakota Public Funds Investment Trust (FIT) as depositories for all funds (General, Capital Outlay, Capitol Projects, Special Education, Pension Fund, Bond Redemption, School Lunch and Trust & Agency; designate Heath Larson as Title IX Coordinator; designate Eric Knight as Title I Director and IDEA Director, designate the Madison Daily Leader as the legal paper ; compensate board members for attendance at meetings at \$50, and to compensate the chairman for attendance at the 12 regular meetings at \$60, and \$50 for all other meetings for the 2014-2015 school year. Motion carried.

Action #10: Motion by Van Liere, seconded by Nelson to adopt the following fees and charges:

A. Athletic Admission	Adult	\$5.00
	Student	\$3.00
	Double Headers	\$5/\$3
B. Athletic Season Tickets	Family	\$100.00
	Adult	\$60.00
	Grades 7-12	\$30.00
	Grades K-6	\$20.00
C. School Lunch	Grades PK-8	\$2.60
	Grades 9-12	\$2.70
	Reduced	\$.40
	Extra Milk	\$.35
	Adult	\$3.35
D. Breakfast	Grades PK-12	\$1.85
	Reduced	\$.30

	Extra Milk	\$.35
	Adult	\$2.20
E.	Music Instrumental Rental Fees	
	Instruments	\$40.00
	Percussion	\$25.00
F.	Substitute Teachers	\$85.00
	Long Term (after 5 consecutive days)	\$100.00
G.	Adopt state rates for in and out of state travel and meals.	
H.	Preschool Tuition – 3 day -\$100/month or \$900.00/year, 2 day -\$80/month or \$720.00/year,.	
I.	Tablet/Laptop replacement prices: \$30 AC adapter/power cord, \$40 battery, \$15 sleeve, \$30 stylus, \$5 stylus tether, \$50 1 st offense LCD monitor, \$100 repeat offense LCD monitor, \$760 intentional act LCD monitor.	
	<u>Motion carried.</u>	

Business Manager: Kristi Lewis presented the 2014-2015 budget for the budget hearing.

Elementary Principals Report – Eric Knight presented the Consolidated Application for federal funding.

Action #11: Motion by Meyer, seconded by Hansen to approve the Consolidated Application. Motion carried.

Middle/High School Principals Report – No report.

Superintendent Report: Mr. Larson presented 47 applications for open enrollment.

Action #12: Motion by Goodale, seconded by Nelson to 47 applications for open enrollment.

Motion carried.

Larson presented letters of resignation from Tara Bowers, MS/HS Paraprofessional and Lee Irvine K-12 PE/Health,/MS Computer.

Action #13: Motion by Hansen, seconded by Park to regretfully accept the resignations of Tara Bowers and Lee Irvine. Motion carried.

Larson presented certified contracts for Dawn Mentele-Cyber Math, Eric Bauder-K-12 PE/Health/MS Computer, Debra Leighton-Gracevale Colony and, Kaitlyn Glover-Gracevale Colony.

Action #14: Motion by Park, seconded by Goodale to accept the following contracts Dawn Mentele-Cyber Math, Eric Bauder-K-12 PE/Health/MS Computer, Debra Leighton-Gracevale Colony and, Kaitlyn Glover-Gracevale Colony. Motion carried.

Larson presented classified contracts for Tammi Schmahl- MS/HS Paraprofessional and Carla Scott, School Lunch Worker.

Action #15: Motion by Goodale, seconded by Bunkers to accept contracts for Tammi Schmahl- MS/HS Paraprofessional and Carla Scott, School Lunch Worker. Motion carried.

Larson gave an update on summer work projects and discussed the water damage on the gym and stage floor due to the roofing project. Larson discussed holding a school board retreat to set school district goals.

Action #16: Motion by Nelson, seconded by Meyer to schedule a school board retreat on Monday, August 25th at 6:00 p.m. Motion carried.

Larson presented the resolution for membership in the SDHSAA.

Action #17: Motion by Bunkers, seconded by Park to authorize membership in the South Dakota High School Activities Association for the high school(s) under its jurisdiction as hereinafter listed: Chester Area School District. This is to be for the period which begins July 1, 2014 and ends on June, 30, 2015 with the supervision, control, and regulation of any and all high school interscholastic activities being delegated to said Association. In addition, the above-mentioned School Board has ratified the Constitution, By-Laws, and rules of the South Dakota High School Activities Association as of July 1, 2014 and agrees to conduct its activities. Motion carried.

Action #18: Motion by Bunkers, seconded by Goodale to adjourn the meeting at 6:51 p.m. Motion carried.

The next school board meeting will be held on August 11, 2014 at 5:30 p.m

Kristi Lewis
Business Manager