

**Chester Area School - #39-1  
Board of Education Official Minutes  
February 2019**

The regular meeting of the Board of Education – Chester Area School District # 39-1 was held on February 11, 2019, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Goodale, Hansen, Hass, Nelson, Park, Reiff and Seeley. Absent: none. Also present were the following: Heath Larson, Superintendent; Kristi Lewis, Business Manager; Julie Eppard, MS/HS Principal and Amy Johnson, Elementary Principal. Guests: None.

The meeting was called to order by President, Todd Nelson.

**Action #74:** Motion by Seeley, seconded by Reiff to approve the agenda with additions. Motion carried.

The minutes of the January 14, 2019 meeting were read.

**Action #75:** Motion by Reiff, seconded by Goodale to approve the minutes as written. Motion carried.

Public Comment: No public comment.

January Financial Report

Beginning Balance		GENERAL	CAPITAL OUTLAY	SPECIAL ED	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
1/1/19	Checking	266,063.08	27,528.07	69,873.56	187.69	25,197.78	10,692.01
	Savings	379,080.50	1,312,846.65	203,049.14	74,020.29	76,333.16	(206.00)
	MMII Savings	339,425.47	273,446.29		8,385.35		
	CD Savings				400,000.00		
	Total Bank Balance	984,569.05	1,613,821.01	272,922.70	482,593.33	101,530.94	10,486.01
	Receipts						
	Taxes	15,378.72	10,080.98	5,278.45			
	<b>Total Local</b>	<b>28,291.65</b>	<b>10,153.58</b>	<b>51,273.91</b>	<b>3.39</b>	<b>0.00</b>	<b>13,186.85</b>
	County Apportionment	1,476.29					
	<b>Total Intermediate</b>	<b>1,476.29</b>					
	<b>Total State</b>	<b>164,311.00</b>					
	<b>Total Federal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>23,956.29</b>	
	<b>Grand Total Receipts</b>	<b>194,078.94</b>	<b>10,153.58</b>	<b>51,273.91</b>	<b>3.39</b>	<b>23,956.29</b>	<b>13,186.85</b>
1/15/19	January Expenditures	91,948.73	4,002.27	16,749.16		25,416.19	736.94
1/18/19	January Payroll	242,533.64		41,129.26		6,025.61	2,236.50
	Balance						
	Checking	312,054.31	33,061.46	52,383.59	187.69	(142.02)	6,980.73
	Savings	237,021.80	1,278,626.31	228,123.05	74,020.29	104,939.80	3,830.50
	MMII Savings	339,518.33	273,518.89		8,388.74		
	CD Savings				400,000.00		
1/31/19	Total Bank Balance	888,594.44	1,585,206.66	280,506.64	482,596.72	104,797.78	10,811.23

**Action #76:** Motion by Seeley, seconded by Goodale to approve the January financial report, revenue and expenditure, trust & agency and school lunch reports. Motion carried.

**Action #77:** Motion by Reiff, seconded by Hass to approve the February Expenditures. Motion carried.

Conflict of Interest Disclosures: None at this time.

Business Manager Report: No report.

Elementary Principals Report – Amy Johnson discussed elementary parent teacher conferences.

Middle/High School Principals Report - Julie Eppard discussed winter activities, State One Act Play and parent teacher conferences.

Superintendent Report: Mr. Larson presented certificates to the school board in recognition of School Board Recognition Week. Larson discussed setting the date for the school board planning meeting. The planning meeting will be held on March 28<sup>th</sup> at 5:30 p.m. Larson gave a report on teacher in-service and the mental health presentation. Larson recommended offering administrative contracts to the following: Dean Baumberger- Cyber Coordinator, Julie Eppard, Secondary Principal/AD, Amy Johnson, Elementary Principal, Heath Larson, Superintendent, Kristi Lewis, Business Manager, Jami Wolf, Technology Director.

**Action #78:** Motion by Reiff, seconded by Park to offer administrative contracts to Dean Baumberger, Julie Eppard, Amy Johnson, Kristi Lewis and Jami Wolf. Motion carried.

Larson presented a contract change for Brooke McDonald for Head Golf coach and the resignation from MS Golf coach.

**Action #79:** Motion by Hass, seconded by Hansen to approve Brooke McDonald for Head Golf at \$3,052.00 and to accept her resignation from the MS Golf position. Motion carried.

Larson recommended the approval of Julie Eppard for the summer Drivers Education program.

**Action #80:** Motion by Reiff, seconded by Goodale to approve the contract for \$25/hr. to Julie Eppard for the summer drivers' education program. Motion carried.

Larson discussed the 2019-2020 school calendar and the results of the staff calendar survey.

**Action #81:** Motion by Park, seconded by Reiff to adopt the 2019-2020 school calendar as recommended. Motion carried.

Larson gave a legislative update and discussed the Clean Diesel Grant.

**Action #82:** Motion by Park, seconded by Goodale to move into executive session per SDCL 1-25-2.1 for personnel at 6:53 p.m. Motion carried.

Declare out of executive session at 9:55 p.m.

**Action #83:** Motion by Reiff, seconded by Seeley to adjourn the meeting at 9:55 p.m.

The next school board meeting will be held on March 11, 2019 at 5:30 pm.

Kristi Lewis  
Business Manager