

**Chester Area School - #39-1**  
**Board of Education Official Minutes**  
**February 9, 2015**

The regular meeting of the Board of Education – Chester Area School District # 39-1 was held on February 9, 2015 at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Goodale, Hansen, Nelson, Park, and Scott. Absent: Bunkers, Meyer. Also present were the following: Heath Larson, Superintendent; Julie Eppard, MS/HS Principal, Eric Knight, Elementary Principal, Kristi Lewis, Business Manager. Guests: Steve Rowe.

The meeting was called to order by President, Pat Scott.

**Action #56:** Motion by Goodale, seconded by Hansen to approve the agenda. Motion carried.

The minutes of the January 12, 2015, meeting were read.

**Action #57:** Motion by Park, seconded by Goodale to approve the minutes as written. Motion carried.

The high school instrumental brass ensemble performed their superior piece for the school board.

Steve Rowe, Lake County School Resource Officer discussed the services he can provide to the school,

Rowe left the meeting at 6:12 p.m.

January Financial Report

	Beginning Balance	GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
1/1/15	Checking	147,222.00	3,873.12	1,784.42	707.88	187.69	1,048.78	7,631.22
	Savings	682,652.24	82,800.36	(45,941.84)	27,558.38	74,020.29	50,017.29	21,600.00
	MMII Savings	335,304.25	270,216.32			403,887.68		
	Total Bank Balance	1,165,178.49	356,889.80	(44,157.42)	28,266.26	478,095.66	51,066.07	29,231.22
	Receipts							
	Taxes	4,575.88	3,021.24	1,550.06	302.19			
	<b>Total Local</b>	<b>15,631.71</b>	<b>11,277.37</b>	<b>1,788.06</b>	<b>302.19</b>	<b>85.03</b>	<b>11,994.40</b>	<b>3,765.00</b>
	County Apportionment	2,445.02						
	<b>Total Intermediate</b>	<b>2,445.02</b>						
	State of SD-State Aid	153,032.00		4,545.00				
	<b>Total State</b>	<b>153,032.00</b>		<b>4,545.00</b>				
	Federal Wetlands	57.24	18.16	9.66	1.82			
	U.S. Dept of Education- Federal REAP	18,771.26						
	State of SD-Fed School Lunch Reimb						5,445.06	
	<b>Total Federal</b>	<b>18,828.50</b>	<b>18.16</b>	<b>9.66</b>	<b>1.82</b>		<b>5,445.06</b>	
	<b>Grand Total Receipts</b>	<b>189,937.23</b>	<b>11,295.53</b>	<b>6,342.72</b>	<b>304.01</b>	<b>85.03</b>	<b>17,439.46</b>	<b>3,765.00</b>
1/13/15	January Expenditures	66,275.15	20,395.04	15,097.59			6,928.48	224.43
1/19/15	January Payroll	197,487.38		42,776.68	24,901.36		5,529.15	1,880.07
	Balance							
	Checking	146,966.09	3,878.08	2,010.15	806.52	187.69	1,191.15	7,636.72
	Savings	608,695.68	73,641.97	(97,699.12)	2,862.39	74,020.29	54,856.75	23,255.00
	MMII Savings	335,372.71	270,270.24			403,972.71		
1/31/15	Total Bank Balance	1,091,034.48	347,790.29	(95,688.97)	3,668.91	478,180.69	56,047.90	30,891.72

**Action #58:** Motion by Goodale, seconded by Park to approve the January financial report, revenue and expenditure, and trust & agency reports. Motion carried.

**Action #59:** Motion by Park, seconded by Nelson to approve the February expenditures. Motion carried.

Business Manager Report: Kristi Lewis discussed the recent SD Department of Health food service inspection and the perfect 100 score.

Elementary Principal Report: Eric Knight discussed upcoming parent-teacher conferences and teacher in-service.

High School Principal Report: Julie Eppard discussed the one act play receiving a superior rating and several students receiving individual and ensemble superior ratings at the state contest. Girls BB received 3<sup>rd</sup> in the Big East Tournament, and 17 of 19 superior

ratings in the instrumental music contest. Maddie Swift and Marissa Hanley both will represent Chester in All State Band, and Jadon Wages will represent Chester in the MS All State Band. Eppard also discussed the upcoming heart screening.

Superintendents Report: Heath Larson discussed setting the annual planning meeting date.

**Action #60:** Motion by Goodale, seconded by Nelson to set the annual planning meeting date for March 30<sup>th</sup> at 5:00 p.m. Motion carried.

Larson presented the policies for review.

**Action #61:** Motion by Park, seconded by Goodale to approve (Employees, Sect 3C, pp 5-10) in the policy handbook with minor updates. Motion carried.

Larson discussed the asst. drama three act play position. He recommends to the board that Pat Johnson and Courtney VanZanten share the position.

**Action #62:** Motion by Nelson, seconded by Hansen to approve Pat Johnson \$480 and Courtney VanZanten \$480 to share the three act play position. Motion carried.

Larson recommended to the board to offer administrative contracts to Heath Larson, Kristi Lewis, Julie Eppard, Eric Knight, Lori Jeffers, Jami Wolf and Rodney Smith.

**Action #63:** Motion by Goodale, seconded by Hansen to offer administrative contracts to Heath Larson, Kristi Lewis, Julie Eppard, Eric Knight, Lori Jeffers, Jami Wolf and Rodney Smith. Motion carried.

Larson presented a letter of resignation from Dan Siemonsma, bus driver.

**Action #64:** Motion by Park, seconded by Nelson to accept the resignation of Dan Siemonsma. Motion carried.

Larson discussed the 2015-2016 school calendar.

**Action #65:** Motion by Nelson, seconded by Goodale to approve the 2015-2016 school calendar. Motion carried.

Larson presented two applications for open enrollment.

**Action #66:** Motion by Park, seconded by Goodale to approve two applications for open enrollment. Motion carried.

Larson presented a list of miscellaneous computer equipment from the Cyber School to be declared surplus property for disposal.

**Action #67:** Motion by Goodale, seconded by Park to declare 70 items of miscellaneous computer equipment as surplus property for disposal. Motion carried.

Larson discussed current legislative issues.

**Action #68:** Motion by Park, seconded by Goodale to adjourn the meeting at 7:26 p.m. Motion carried.

The next school board meeting will be held on March 9, 2015 at 5:30 p.m.

Kristi Lewis  
Business Manager