

Chester Area School - #39-1
Board of Education Official Minutes
August 14, 2017

The annual meeting of the Board of Education – Chester Area School District # 39-1 was held on August 14, 2017, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Bunkers, Goodale, Hansen, Hass, Nelson, Park, and Reiff. Absent: None. Also present were the following: Heath Larson, Superintendent; Kristi Lewis, Business Manager, Julie Eppard, MS/HS Principal, Amy Johnson, Elem Principal. Guests: Leon Gerry and Darin Seeley.

The meeting was called to order by President, Todd Nelson.

Action #20: Motion by Park, seconded by Hansen to approve the agenda with additions. Motion carried.

The minutes of the July 17, 2017 meeting were read.

Action #21: Motion by Bunkers, seconded by Goodale to approve the minutes as written. Motion carried.

July Financial Report

Beginning Balance	GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE	
7/1/17	Checking	220,043.29	7,672.21	35,877.72	20,761.59	187.69	11,667.37	6,825.94
	Savings	732,463.80	626,861.41	160,221.77	13,329.84	74,027.61	77,478.83	24,295.00
	MMII Savings	337,742.74	272,137.53			406,909.94		
	Total Bank Balance	1,290,249.83	906,671.15	196,099.49	34,091.43	481,125.24	89,146.20	31,120.94
	Receipts							
	Taxes	176,481.96	6,257.61	3,365.77				
	Wells Fargo-Interest	42.03						
	Great Western-Interest	91.20	71.85			113.30		
	Wells Fargo-Checking Interest	2.95						
	Total Local	181,683.14	6,947.32	80,296.01		113.30		
	County Apportionment	2,273.25						
	Total Intermediate	2,273.25						
	State of SD-State Aid	176,676.00						
	Total State	176,676.00						
	State of SD - Title I/IIA/IDEA Reimb	11,392.00		26,660.00				
	US Dept of Education-Fed REAP Reimb	14,075.00						
	Total Federal	25,467.00		26,660.00				
	Grand Total Receipts	386,099.39	6,947.32	106,956.01		113.30		
7/18/17	July Expenditures	146,385.25	25,931.34	22,957.75			2,739.70	1,948.08
7/20/17	July Payroll	200,993.88		33,985.02			5,632.87	2,428.92
	Balance							
	Checking	220,480.72	12,740.87	31,934.95	20,761.59	187.69	12,294.80	6,948.94
	Savings	770,412.63	602,736.88	214,177.78	13,329.84	74,027.61	68,478.83	19,795.00
	MMII Savings	337,833.94	272,209.38			407,023.24		
7/31/17	Total Bank Balance	1,328,727.29	887,687.13	246,112.73	34,091.43	481,238.54	80,773.63	26,743.94

Action #22: Motion by Goodale, seconded by Hass to approve the July financial report, revenue and expenditure reports and the trust & agency reports. Motion carried.

Action #23: Motion by Goodale, seconded by Hass to approve the August expenditures. Motion carried.

Action #24: Motion by Goodale, seconded by Hansen to approve donation from Class of 2017 to the backpack program. Motion carried.

Action #25: Motion by Bunkers, seconded by Reiff to transfer the Class of 2015 & 2016 accounts with 50% to each school lunch delinquent accounts and scholarship fund. Motion carried.

Conflict of Interest Disclosures: The following Conflict of Interest Disclosures waivers were presented to the board. Kim Hansen, school board member with spouse employed by school and Heath Larson, Superintendent with spouse employed by the school.

Action #26: Motion by Bunkers, seconded by Reiff to approve the Conflict of Interest waivers for Kim Hansen and Heath Larson. Motion carried.

President Nelson read a letter from Jennifer Bunkers, regrettably resigning from her position on the school board.

Action #27: Motion by Hansen, seconded by Hass to with a heavy heart to regrettably accept the resignation of Jennifer Bunkers from the school board. Motion carried.

Business Manager: Kristi Lewis discussed the 2017-2018 budget.

Elementary Principals Report – Amy Johnson discussed fall enrollment numbers and the updated elementary student handbook.

Action #28: Motion by Goodale, seconded by Hass to approve the elementary student handbook. Motion carried.

Middle/High School Principals Report – Eppard fall enrollment numbers, the MS/HS student handbook, the technology handbook and fall activities.

Action #29: Motion by Hansen, seconded by Park to approve the MS/HS student handbook and technology handbooks. Motion carried.

Superintendent Report: Mr. Larson presented 14 applications for open enrollment.

Action #30: Motion by Reiff, seconded by Hass to approve fourteen applications for open enrollment. Motion carried.

Larson presented the first reading of the Criminal Background Check policy.

Larson presented a letter of resignation from Kaylee Vanderwal, Cyber Math.

Action #31: Motion by Hass, seconded by Park to accept the resignation of Kaylee Vanderwal. Motion carried.

Larson presented a contract for Amy Larson, Cyber Math.

Action #32: Motion by Reiff, seconded by Bunkers to approve the contract for Amy Larson, Cyber Math for \$47,145.00. Motion carried.

Larson discussed teacher in-service, summer work projects and the school board goals.

Eppard, Johnson, Lewis, Gerry and Seeley left the meeting at 6:45 p.m.

Action #33: Motion by Hansen, seconded by Bunkers to move into executive session at 6:46 p.m. to discuss personnel (SDCL 1.25.2.1. Motion carried.

Declare out of executive session at 7:25 p.m.

Action #34: Motion by Bunkers, seconded by Reiff to appoint Nancy Meyer to the school board to fill the vacancy created by Jennifer Bunkers' resignation and serve until the next succeeding school board election pursuant to SDCL 13-8-25 . Motion carried.

Action #35: Motion by Reiff, seconded by Park to adjourn the meeting at 7:26 p.m. Motion carried.

The next school board meeting will be held on September 11, 2017 at 5:30 pm.

Kristi Lewis
Business Manager