

Chester Area School - #39-1
Board of Education Official Minutes
August, 2016

The annual meeting of the Board of Education – Chester Area School District # 39-1 was held on August 8, 2016, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Goodale, Hansen, Hass, Nelson, Park, and Reiff. Absent: Bunkers. Also present were the following: Heath Larson, Superintendent; Kristi Lewis, Business Manager, Julie Eppard, MS/HS Principal, Eric Knight, Elem Principal. Guests: Brooke McDonald, Helen Mogen.

The meeting was called to order by President, Todd Nelson.

Action #17: Motion by Goodale, seconded by Reiff to approve the agenda. Motion carried.

The minutes of the July 11, 2016 meeting were read.

Action #18: Motion by Goodale, seconded by Park to approve the minutes as written. Motion carried.

		<u>July Financial Report</u>						
Beginning Balance		GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
7/1/16	Checking	197,189.50	70,208.17	10,854.41	(1,548.45)	187.69	5,200.04	10,932.77
	Savings	724,341.81	451,352.21	222,320.62	25,413.81	74,020.29	69,971.84	31,428.00
	MMII Savings	336,672.35	271,294.17			405,587.36		
	Total Bank Balance	1,258,203.66	792,854.55	233,175.03	23,865.36	479,795.34	75,171.88	42,360.77
	Receipts							
	Taxes	175,525.01	3,826.80	1,801.83	382.71			
	Total Local	177,160.34	5,398.22	1,801.83	382.71	112.64	350.00	
	County Apportionment	1,860.12						
	Total Intermediate	1,860.12						
	Total State	157,481.00		4,019.00				
	Total Federal	26,509.22	377.03	6,833.08	37.69			
	Grand Total Receipts	363,010.68	5,775.25	12,653.91	420.40	112.64	350.00	
7/12/16	July Expenditures	81,314.11	6,051.36	15,155.54			1,981.30	320.48
7/20/16	July Payroll	187,037.26		42,388.57	5,500.39		5,476.45	2,000.31
	Balance							
	Checking	197,752.32	112,756.81	(25,689.70)	(7,048.84)	187.69	5,242.29	11,011.98
	Savings	818,108.78	408,456.04	213,974.53	25,834.21	74,020.29	62,821.84	29,028.00
	MMII Savings	336,763.00	271,365.59			405,700.00		
7/31/16	Total Bank Balance	1,352,624.10	792,578.44	188,284.83	18,785.37	479,907.98	68,064.13	40,039.98

Action #19: Motion by Reiff, seconded by Hansen to approve the July financial report, revenue and expenditure reports and the trust & agency reports. Motion carried.

Action #20: Motion by Park, seconded by Reiff to approve the August expenditures. Motion carried.

Janet Park gave an update on Prairie Lakes Cooperative.

Business Manager: Kristi Lewis discussed the 2016-2017 budget.

Elementary Principals Report – Eric Knight discussed fall enrollment numbers and the updated elementary student handbook.

Action #21: Motion by Reiff, seconded by Hass to approve the elementary student handbook. Motion carried.

Middle/High School Principals Report – Eppard fall enrollment numbers, the MS/HS student handbook and fall sports.

Action #22: Motion by Hansen, seconded by Park to approve the MS/HS student handbook. Motion carried.

Superintendent Report: Mr. Larson presented 5 applications for open enrollment.

Action #23: Motion by Hass, seconded by Reiff to approve five applications for open enrollment. Motion carried.

Larson presented the second reading of the Teacher Evaluation Tool: Professional Growth Option and the Principal Evaluation Tool.

Action #24: Motion by Goodale, seconded by Park to adopt the Teacher Evaluation Tool:Professional Growth policy. Motion carried.

Action #25: Motion by Hansen, seconded by Hass to adopt the Principal Evaluation Tool policy. Motion carried.

Larson discussed teacher in-service, summer work projects and the school board retreat on August 29, 2016.

Larson discussed the school board retreat to set school district goals. The retreat will be held on August 29th at 6:30 p.m. in the conference room at Chester Area School.

Action #26: Motion by Goodale, seconded by Reiff to adjourn the meeting at 6:17 p.m. Motion carried.

The next school board meeting will be held on September 12, 2016 at 5:30 pm.

Kristi Lewis
Business Manager