

**Chester Area School - #39-1**  
**Board of Education Official Minutes**  
**August 13, 2018**

The annual meeting of the Board of Education – Chester Area School District # 39-1 was held on August 13, 2018, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Goodale, Hansen, Hass, Nelson, Park, Reiff and Seeley. Absent: None. Also present were the following: Heath Larson, Superintendent; Kristi Lewis, Business Manager; Julie Eppard MS/HS Principal and Amy Johnson Elem Principal. Guests: Torrie Ewoldt and Leon Gerry.

The meeting was called to order by President, Todd Nelson.

**Action #20:** Motion by Goodale, seconded by Park to approve the agenda with additions. Motion carried.

The minutes of the July 16, 2018 meeting were read.

**Action #21:** Motion by Reiff, seconded by Hass to approve the minutes as corrected. Motion carried.

July Financial Report

	Beginning Balance	GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
7/1/18	Checking	322,003.88	35,324.06	80,314.48	0.00	187.69	31,268.06	12,828.28
	Savings	523,348.57	1,223,988.71	230,469.69	547.78	74,020.29	63,606.07	4,160.00
	MMII Savings	338,825.87	272,976.96			408,253.23		
	Total Bank Balance	1,184,178.32	1,532,289.73	310,784.17	547.78	482,461.21	94,874.13	16,988.28
	Receipts							
	Taxes	175,995.66	8,431.81	4,397.38	5.30			
	<b>Total Local</b>	<b>176,441.19</b>	<b>9,398.29</b>	<b>4,397.38</b>	<b>5.30</b>	<b>113.66</b>	<b>0.00</b>	<b>0.00</b>
	County Apportionment	1,935.11						
	<b>Total Intermediate</b>	<b>1,935.11</b>						
	State of SD-State Aid	202,660.00						
	<b>Total State</b>	<b>202,660.00</b>						
	US DOE- Federal REAP Reimb	21,030.23						
	Title I, IIA, IV and IDEA Part B/Preschool	20,226.00		35,472.00				
	<b>Total Federal</b>	<b>41,256.23</b>	<b>0.00</b>	<b>35,472.00</b>			<b>0.00</b>	
	<b>Grand Total Receipts</b>	<b>422,292.53</b>	<b>9,398.29</b>	<b>39,869.38</b>	<b>5.30</b>	<b>113.66</b>	<b>0.00</b>	<b>0.00</b>
7/18/18	July Expenditures	145,860.85	29,414.59	17,514.90			2,241.43	1,579.22
7/19/18	July Payroll	212,592.96		39,606.83			5,777.04	1,525.31
	Balance							
	Checking	302,998.27	12,409.47	73,792.75	0.00	187.69	31,049.59	11,848.75
	Savings	605,847.03	1,226,814.92	219,739.07	553.08	74,020.29	55,806.07	2,035.00
	MMII Savings	338,914.39	273,046.70			408,363.19		
7/31/18	Total Bank Balance	1,247,759.69	1,512,271.09	293,531.82	553.08	482,571.17	86,855.66	13,883.75

Lewis discussed current CD rates and with the recommendation of the school board finance committee will invest \$400,000 from Bond Redemption into an 11-month CD.

**Action #22:** Motion by Park, seconded by Goodale to approve the July financial report, revenue and expenditure reports. Motion carried.

**Action #23:** Motion by Hansen, seconded by Hass to approve the August Expenditures. Motion carried.

Business Manager Report: Kristi Lewis informed the board that the annual report has been submitted and approved by the SD DOE. Lewis presented an updated FY2019 budget for board review and discussed closing the Pension Fund account.

**Action #24:** Motion by Hansen, seconded by Reiff to close the Pension Fund account and transfer remaining fund balance to General Fund and to receipt delinquent tax levies to General Fund. Motion carried.

Elementary Principals Report – Amy Johnson reported that fall enrollment numbers remain stable at 176 PK-5 students. Johnson also presented the elementary handbook and technology agreements.

Middle/High School Principals Report – Julie Eppard reported that fall enrollment in the middle school is at 81 students and high school enrollment is at 104 students. Eppard presented the secondary handbook.

**Action #25:** Motion by Goodale, seconded by Hass to approve the elementary and secondary student handbooks. Motion carried.

Eppard gave a report on fall activities.

Superintendent Report: Mr. Larson presented six applications for open enrollment.

**Action #26:** Motion by Reiff, seconded by Park to approve six applications for open enrollment. Motion carried.

Larson presented the resignation of Heather Poncelet, Elementary paraprofessional.

**Action #27:** Motion by Goodale, seconded by Hass to accept the resignation of Heather Poncelet. Motion carried.

Larson presented a contract for Melissa Gerry for elementary paraprofessional.

**Action #28:** Motion by Goodale seconded by Reiff to approve the contract for Melissa Gerry, elementary paraprofessional at the rate of \$10.75/hr. Motion carried.

Larson presented the resignation of Annette St. Clair, bus driver.

**Action #29:** Motion by Park, seconded by Hass to accept the resignation of Annette St. Clair and commend her for 44 years of service. Motion carried.

Larson presented a contract Mike Baartman for bus driver.

**Action #30:** Motion by Hansen, seconded by Reiff to approve the contract for Mike Baartman, bus driver for \$11,868.00 per year. Motion carried.

Larson presented an agreement from SDSU for student teachers.

**Action #31:** Motion by Goodale, seconded by Park to approve the agreement for student teachers with SDSU. Motion carried.

Larson presented the current policy for public participation at board meetings. The board will review and discuss in September.

Larson discussed teacher in-service on August 20 & 21, 2018. School will begin on August 23<sup>rd</sup>. Larson informed the board of the completion of summer work projects.

The board reviewed the 2017-2018 school board goals and the school improvement meeting minutes. The board will review and discuss in September. 2018-2019 board goals will be discussed and finalized in September.

**Action #32:** Motion by Goodale, seconded by Reiff to adjourn the meeting at 7:38 p.m. Motion carried.

The next school board meeting will be held on September 10, 2018 at 5:30 pm.

Kristi Lewis  
Business Manager