

Chester Area School - #39-1
Board of Education Official Minutes
July 19, 2012

The annual meeting of the Board of Education – Chester Area School District # 39-1 was held on July 9, 2012, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Bunkers, Meyer, Park, Scott, and Van Liere. Absent: Goodale, Nelson. Also present were the following: Mark Greguson, Superintendent; Mike Reinhiller, MS/HS Principal; Faith Stratton, Elementary Principal, Kristi Lewis, Business Manager. Guests: None.

The meeting was called to order by President, Pat Scott.

Action #1: Motion by Park, seconded by Van Liere to approve the agenda. Motion carried.

The minutes of the June 11, 2012, meeting were read.

Action #2: Motion by Van Liere, seconded by Bunkers to approve the minutes as written. Motion carried.

June Financial Report

	Beginning Balance	GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
6/1/12	Checking	53,825.14	10,826.76	7,594.04	1,958.30	187.69	3,827.91	0.00
	Savings	821,783.64	167,402.54	67,130.85	26,013.90	73,678.37	38,880.84	4,960.00
	MMII Savings	332,868.26	268,191.27			400,997.11		
	Total Bank Balance	1,208,477.04	446,420.57	74,724.89	27,972.20	474,863.17	42,708.75	4,960.00
	Receipts							
	Taxes	130,812.82	83,753.07	39,085.01	8,375.25	32.93		
	Total Local	197,733.28	106,793.36	39,913.01	8,375.25	46.32	1,664.59	
	County Apportionment	1,943.02						
	Total Intermediate	1,943.02						
	Total State	138,559.00		11,491.00			1,340.61	
	Total Federal	0.00		0.00			5,332.76	
	Grand Total Receipts	338,235.30	106,793.36	51,404.01	8,375.25	46.32	8,337.96	
6/9/12	June Expenditures	74,926.50	27,305.82	17,413.60			5,069.68	256.73
6/20/12	June Payroll	201,550.92		42,154.64	4,795.49		5,733.44	4,541.45
6/29/12	June FY End Expenditures	8,147.49	47,307.47	3,952.12				945.18
	Balance							
	Checking	47,750.91	11,213.47	5,273.68	1,962.81	187.69	3,774.79	56.64
	Savings	879,201.79	198,995.28	57,334.86	29,589.15	73,711.30	36,468.80	1,160.00
	MMII Savings	332,988.63	268,391.89			401,010.50		
6/30/12	Total Bank Balance	1,259,941.33	417,893.20	62,608.54	31,551.96	474,909.49	40,243.59	1,216.64

Action #3: Motion by Bunkers, seconded by Meyer to approve the June financial report, revenue and expenditure reports and the trust & agency reports. Motion carried.

Action #4: Motion by Bunkers, seconded by Park to approve the July Expenditures. Motion carried.

Action #5: Motion by Meyer, seconded by Van Liere to transfer the following line items in the 2011-2012. Motion carried.

Transfers for FY 2011-2012

General Fund

Debit

Credit

From:	10 7000 000 690	Contingency	<u>\$26,800.00</u>
Total:			\$26,800.00
To:	10 1121 000 120	Middle School Substitutes	\$1,400.00
	10 1131 000 410		
	900	HS Technology Supplies	\$4,000.00
	10 1131 000 323		
	001	Repair School Owned Instruments	\$1,250.00
	10 1131 002 410	Computer Laser Supplies	\$3,300.00
	10 1131 000 410	High School Supplies	\$2,300.00
	10 1131 008 410	Instrumental Supplies	\$2,200.00
	10 1131 800 230	Cyber Health Insurance	\$5,300.00
	10 1131 800 230	Cyber Regular Salary	\$2,000.00
	10 1140 000 110	Preschool Salaries	\$3,260.00
	10 2122 000 410	Guidance Supplies	\$195.00
	10 2321 000 334	Supt Dues and Fees	\$132.00
	10 2329 000 313	Multi-Service Coop	\$700.00
	10 2411 000 230	Elem Principal Health Insurance	<u>\$763.00</u>
			\$26,800.00

Action #6: Motion by Meyer, seconded by Van Liere to let it be resolved, that the school board of the Chester Area School District, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopt the following supplemental budget in total:

Appropriations:

General Fund

Elementary Principal Insurance	\$1,737.00
Operation & Maint Supplies	\$11,000.00
Transportation Repairs & Maint.	\$10,200.00
AD Travel	\$11,600.00
Means of Finance:	
Fund Balance	\$34,537.00

School Lunch

Food Purchased	\$6000.00
Means of Finance:	
Fund Balance	\$6,000.00

Motion carried.

Action #7: Motion by Park, seconded by Meyer to leave all interest earned in General Fund, Capital Outlay, Special Education, Pension, and Bond Redemption funds.

Action #8: Motion by Van Liere, seconded by Bunkers to adjourn at 6:15 p.m. and to reconvene. Motion carried.

Superintendent Greguson called the first meeting of the new school year to order. The following board members were present: Bunkers, Meyer, Park, Scott, and Van Liere. Absent: Goodale, Nelson. Also present were Greguson,

Superintendent; Kristi Lewis, Business Manager; Mike Reinhiller, MS/HS Principal; Faith Stratton, Elementary Principal. Guests: None.

The Oath of Office was administered by Business Manager Kristi Lewis to Pat Scott and Jennifer Bunkers for a three year term.

Mr. Greguson opened the nominations for election of officers of the Board of Education for the 2012-2013 school year. Van Liere nominated Pat Scott for chairman.

Action #9: Motion by Bunkers, seconded by Park that nominations cease and a unanimous ballot is cast for Pat Scott. Motion carried.

Pat Scott was declared chairman of the board for the 2012-2013 school year. Scott assumed the duties of chair.

Scott asked for nominations for vice chairman. Bunkers nominated Bob Van Liere.

Action #10: Motion by Meyer, seconded by Park that nominations cease and unanimous ballot is cast for Bob Van Liere. Motion carried.

Bob Van Liere was declared vice-chairman of the board for the 2012-2013 school year.

Chairman Scott appointed the following committees for the 2012-2013 school year.

Negotiations – Certified: Bunkers, Scott, Goodale.

Negotiations – Classified/Administration: Meyer, Greguson.

Prairie Lakes Education Cooperative Representative: Park.

Buildings & Grounds: Nelson, Meyer, Van Liere.

Action #11: Motion by Bunkers, seconded by Meyer to set the regular board meetings on the second Monday of each month at 5:30 p.m. in the Library of the Chester Area School Building; appoint Kristi Lewis as Business Manager to handle all school accounts including General, Capital Outlay, Capitol Projects, Special Education, Pension Fund, Bond Redemption, School Lunch and Trust & Agency; designate Wells Fargo, First Bank & Trust, Great Western Bank, Home Federal, US Bank and South Dakota Public Funds Investment Trust (FIT) as depositories for all funds (General, Capital Outlay, Capitol Projects, Special Education, Pension Fund, Bond Redemption, School Lunch and Trust & Agency; designate Faith Stratton as Title I Director and IDEA Director, designate the Madison Daily Leader as the legal paper ; compensate board members for attendance at meetings at \$50, and to compensate the chairman for attendance at the 12 regular meetings at \$60, and \$50 for all other meetings for the 2012-2013 school year. Motion carried.

Action #12: Motion by Van Liere, seconded by Park to adopt the following fees and charges:

A. Athletic Admission	Adult	\$5.00
	Student	\$3.00
	Double Headers	\$5/\$3
B. Athletic Season Tickets	Family	\$100.00
	Adult	\$60.00
	Grades 7-12	\$30.00
	Grades K-6	\$20.00
C. School Lunch	Grades PK-5	\$2.40
	Grades 6-8	\$2.60
	Grades 9-12	\$2.70
	Reduced	\$.40
	Extra Milk	\$.35
	Adult	\$3.20
	Extra entrée	\$.50
D. Breakfast	Grades PK-12	\$1.75

Reduced	\$.30
Extra Milk	\$.35
Adult	\$2.20

- E. Music Instrumental Rental Fees
 - Instruments \$40.00
 - Percussion \$25.00
- F. Substitute Teachers \$85.00
 - Long Term (after 5 consecutive days) \$100.00
- G. Adopt state rates for in and out of state travel and meals.
- H. Preschool Tuition – 3 day - \$720/year, 2 day - \$540/year,
- I. Virtual School Tuition - \$250/credit

Motion carried.

Business Manager: Kristi Lewis presented the 2012-2013 budget for the budget hearing.

Action #13: Motion by Van Liere, seconded by Park to let it be resolved, that the School Board of the Chester Area School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2012 through June 30, 2013. The adopted Annual budget levy requests are as follows: General Fund – Tax Levy Request \$2.388/per \$1,000 of ag valuation, \$3.965/per \$1,000 owner/occupied valuation, \$8.491/per \$1,000 other & utilities valuation; Capital Outlay Fund – Tax Levy Request \$3.00/per \$1,000 of valuation; Special Education Fund – Tax Levy Request \$1.40/per \$1,000 valuation; Pension Fund – Tax Levy Request \$.30/per \$1,000 of valuation.

Motion carried.

Elementary Principals Report – Faith Stratton presented the Consolidated Application for federal funding.

Action #14: Motion by Bunkers, seconded by Park to approve the Consolidated Application. Motion carried.

Stratton recommended that a contract be offered to Jadee VanEgdom for the elementary special education para-professional.

Action #15: Motion by Meyer, seconded by Bunkers to offer a contract to Jadee VanEgdom as elementary special education para-professional. Motion carried.

Stratton discussed the elementary artist in school project. The elementary parent council will fund this project.

Middle/High School Principals Report – Mike Reinhiller discussed staffing changes to the track and golf programs.

Superintendent Report: Mr. Greguson discussed summer work projects, gym floor repairs, and cyber school parking lot paving.

The next school board meeting will be held on August 13, 2012 at 5:30 p.m.

Action #16: Motion by Bunkers, seconded by Meyer to adjourn the meeting at 6:50 p.m. Motion carried.

Kristi Lewis
Business Manager