

**Chester Area School - #39-1**  
**Board of Education Official Minutes**  
**August 12, 2013**

The regular meeting of the Board of Education – Chester Area School District # 39-1 was held on August 12, 2013, at 5:30 p.m. in the Library at the Chester Area School Building. The following board members were present: Bunkers, Goodale, Meyer, Nelson, Park, Scott, and Van Liere. Absent: None. Also present were the following: Heath Larson, Superintendent; Julie Eppard, MS/HS Principal, Eric Knight, Elementary Principal, Kristi Lewis, Business Manager. Guests: None.

The meeting was called to order by President, Pat Scott.

**Action #22:** Motion by Van Liere, seconded by Goodale to approve the agenda. Motion carried.

The minutes of the July 10th, 2013, meeting were read.

**Action #23:** Motion by Goodale, seconded by Meyer to approve the minutes as written. Motion carried.

July Financial Report

	Beginning Balance	GENERAL	CAPITAL OUTLAY	SPECIAL ED	PENSION FUND	BOND REDEMP	SCHOOL LUNCH	OTHER ENTERPRISE
7/1/13	Checking	49,355.68	9,889.89	3,710.90	461.95	187.69	550.04	5,557.40
	Savings	768,411.00	219,770.38	(15,911.34)	27,496.27	73,992.86	31,072.41	(9,908.00)
	MMII Savings	334,049.65	269,227.84			402,328.89		
	<b>Total Bank Balance</b>	<b>1,151,816.33</b>	<b>241,914.72</b>	<b>(12,200.44)</b>	<b>27,958.22</b>	<b>476,509.44</b>	<b>31,622.45</b>	<b>(4,350.60)</b>
	Receipts							
	Taxes	168,126.15	1,856.53	866.38	185.62	0.00		
	<b>Total Local</b>	<b>172,748.57</b>	<b>2,415.62</b>	<b>37,993.59</b>	<b>185.62</b>	<b>93.20</b>	<b>718.40</b>	<b>0.00</b>
	County Apportionment	1,972.04						
	<b>Total Intermediate</b>	<b>1,972.04</b>						
	<b>Total State</b>	<b>145,619.00</b>		<b>11,016.00</b>			<b>0.00</b>	
	<b>Total Federal</b>	<b>5,991.00</b>		<b>2,005.00</b>			<b>261.42</b>	
	<b>Grand Total Receipts</b>	<b>326,330.61</b>	<b>2,415.62</b>	<b>51,014.59</b>	<b>185.62</b>	<b>93.20</b>	<b>979.82</b>	<b>0.00</b>
	July Expenditures	86,949.07	41,172.26	18,543.85			3,487.50	72.88
7/19/13	July Payroll	204,926.76		46,899.12	4,796.70		5,418.43	522.48
	Balance							
	Checking	52,480.58	9,917.63	(1,692.07)	465.25	187.69	594.11	5,562.04
	Savings	799,624.19	180,926.91	(24,936.75)	22,881.89	73,992.86	23,102.23	(10,508.00)
	MMII Savings	334,124.65	269,286.93			402,422.09		
7/31/13	<b>Total Bank Balance</b>	<b>1,186,229.42</b>	<b>460,131.47</b>	<b>(26,628.82)</b>	<b>23,347.14</b>	<b>476,602.64</b>	<b>23,696.34</b>	<b>(4,945.96)</b>

**Action #24:** Motion by Goodale, seconded by Park to approve the July financial report, revenue and expenditure. Motion carried.

**Action #25:** Motion by Van Liere, seconded by Bunkers to approve the August Expenditures. Motion carried.

Business Manager: Kristi Lewis discussed the annual report. Lewis presented the 2013-2014 budget..

**Action #26:** Motion by Park, seconded by Nelson to let it be resolved, that the School Board of the Chester Area School District, after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2013 through June 30, 2014.

The adopted Annual budget levy requests are as follows:

General Fund – Tax Levy Request \$2.09/per \$1,000 of ag valuation, \$4.296/per \$1,000 owner/occupied valuation, \$9.20/per \$1,000 other & utilities valuation; Capital Outlay Fund – Tax Levy Request \$3.00/per \$1,000 of valuation; Special Education Fund – Tax Levy Request \$1.552/per \$1,000 valuation; Pension Fund – Tax Levy Request \$.30/per \$1,000 of valuation.

Motion carried.

Elementary Principals Report – Eric Knight discussed the Curriculum Development Program teacher projects. Knight discussed fall enrollment numbers and the elementary handbook.

Middle/High School Principals Report – Julie Eppard discussed Curriculum Development Program teacher projects. Eppard presented fall enrollment numbers and the secondary student handbook.

Superintendent Report: Heath Larson discussed accepting the contracts of Laura Biagi, 3<sup>rd</sup> Grade teacher, Sarah Gullickson, Occupational Therapy Assistant.

**Action #27:** Motion by Nelson, seconded by Van Liere to accept the contract for Laura Biagi, 3<sup>rd</sup> Grade teacher, \$32,500.00  
Motion carried.

**Action #28:** Motion by Park, seconded by Goodale to accept the contract for Sarah Gullickson, Occupational Therapy Assistant for \$19.00/hr. Motion carried.

Larson presented the contract for Medication and Nursing Services with Madison Community Hospital.

**Action #29:** Motion by Bunkers, seconded by Goodale to accept the contract for Medication and Nursing Services with Madison Community Hospital. Motion carried.

Larson presented 10 applications for open enrollment.

**Action #30:** Motion by Meyer, seconded by Park to accept 10 applications for open enrollment. Motion carried.

Larson discussed the School Performance Index and the upcoming teacher in-service. Larson presented 25 computers and the MS/HS math textbooks to be declared surplus property.

**Action #31:** Motion by Goodale, seconded by Van Liere to declare 25 computers and the MS/HS math textbooks as surplus property.  
Motion carried.

Janet Park and Nancy Meyer discussed the ASBSD/SASD Joint Conference.

**Action #32:** Motion by Bunkers, seconded by Nelson to adjourn the meeting at 6:32 p.m. Motion carried.

The next school board meeting will be held on September 9, 2013 at 5:30 p.m

Kristi Lewis  
Business Manager

Pat Scott  
President