

# CHESTER AREA SCHOOL DISTRICT 39-1

102 2nd Ave, PO Box 159, Chester, SD 57016  
(605) 489-2411 Fax (605) 489-2413  
[www.chester.k12.sd.us](http://www.chester.k12.sd.us)

How did you hear of  
this opening?

## APPLICATION FOR EMPLOYMENT

Position Desired \_\_\_\_\_ Date of Application \_\_\_\_\_  
Date (mm/dd/yyyy)

NAME: \_\_\_\_\_  
(Last) (First) (Middle) (Telephone)

PRESENT ADDRESS \_\_\_\_\_  
(Number & Street) (City) (State) (Zip Code)

\_\_\_\_\_  
(Work Phone) (Cell Phone) (E-mail address)

### EDUCATION:

<u>Name of Institution</u>	<u>Dates Attended</u>	<u>Diploma/Degree</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### EXPERIENCE:

<u>Employer</u>	<u>Address</u>	<u>Dates of Employment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

### REFERENCES:

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Chester Area School District 39-1 does not discriminate in its employment policies and practices, or its educational programs on the basis of race, color, sex, disability, or national origin.

The School District will adhere to the principles of Equal Employment Opportunity and Title VII in its employment policies and practices. The provisions of this policy apply to, but are not limited to Chester Area School's recruitment, selection, placement, testing, training, overtime, promotion, facilities, layoffs, recalls, and disciplinary action. Key positions not filled through promotion within the system will be widely advertised as deemed reasonable. Exceptions may occur in emergency situations where time will not allow the total process. Classified positions will be advertised on a local basis.

### PERSONAL DATA

Are you aware of any reason (physical, mental or otherwise) why you would not be able to perform the duties required of the position for which you are making application?    Yes        No

If yes, please explain: \_\_\_\_\_

List reasons why you would like to be employed in the position for which you are applying at Chester Area School:

\_\_\_\_\_  
\_\_\_\_\_

List any unique qualifications that you have that would be of benefit to Chester Area Schools: \_\_\_\_\_

\_\_\_\_\_

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

Moral turpitude is an act done contrary to justice, honesty, principle or good morals, as well as an act of baseness, vileness or depravity in the private and social duties which a person owes to his fellow man or to society in general.

Have you ever been convicted of a felony or any offense involving moral turpitude?    Yes        No

If yes, please explain: \_\_\_\_\_

Have you ever been discharged or forced to resign from any job?    Yes        No

If yes, please explain: \_\_\_\_\_

### SELECTIVE SERVICE REQUIREMENTS

All males born after December 31, 1959, are required to register for Selective Service. [SDCL 3-1-1.1].

Are you registered?    Yes        No

If you are registered, please provide your Selective Service Number \_\_\_\_\_

Each newly hired person shall submit to a criminal background investigation, at school district expense, by means of fingerprint checks by the Division of Criminal Investigation and the Federal Bureau of Investigation. Newly hired persons are employed on a temporary basis pending receipt of the results of the criminal background investigation. The school district may withdraw the offer of employment or terminate the employment without notice if the report reveals a disqualifying record.

I acknowledge that inquiries may be made to obtain job-related information from my previous and present employers, whether or not they are listed on the attached application, and that similar inquiries may be directed to the persons listed as personal references as well as to any other individual who knows me. I further acknowledge that Chester Area School District may, at its discretion, make inquiries of law enforcement agencies, the department of motor vehicles, credit bureaus, and educational institutions as well as initiate investigations by private persons for the purpose of verifying information supplied by me or to obtain additional information. I authorize such inquiry and investigation and the giving and receiving of any information requested by the school district as part of such inquiry and investigation.

I also release Chester Area School district and its trustees, employees and agents from liability for any claims arising from such inquiry and investigation.

I affirm that all information provided by me on this application is true, and I understand that if any part of the information is false or misrepresented (including omission of information called for), my application may not be considered, or if I am hired by the Chester Area School District, will be sufficient grounds for discharge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Return this application to: **Office of Superintendent Chester Area School District 39-1, 102 2nd Ave, PO Box 159, Chester, SD 57016**